

October 15, 2002

The regularly scheduled meeting of the Board of County Commissioners was called to order this 15th day of October, 2002, in the conference room of the County Office Building by Chairman George Skinner. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

George Skinner, Chairman
Leroy Krohmer, Vice-Chairman
Bill Graves, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, Roy Bugher, Dwaine Rhodes, Bill Kaighn, Denise Heavner, Sandra DeSelms, Mona Nelson, Tammy Howard, Brenda Wakeman, Donna Roberts, Randall Turk, Mike McDanel, Tim Kuykendall, Jim Mosley and Penny Nicholson.

Chairman Skinner began the meeting with the Pledge of Allegiance.

After the reading of the regular meeting of October 7, 2002, and there being no additions or corrections, Bill Graves moved that the minutes be approved. Leroy Krohmer seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.
Motion carried.

Upon the recommendation of Tammy Howard, Purchasing Agent, Leroy Krohmer moved, seconded by Bill Graves, to award County Bid #COM-1168 – The purchase of Building Materials for a 50' x 100' metal building to Kustom Building Inc. in the amount of \$24,990.00. The building will be used as a sub-station for the Cleveland County Sheriff's Office. Ms. Howard stated that the lowest bid did not meet all of the specks and that Kustom Building Inc., was the seconded lowest bid.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #COM-1169 – The purchase and installation of one (1) 1998 or newer, self-contained heavy-duty Hopper Type Spreader for dump bed mounting for the Cleveland County Commissioners. The bids each accompanied by properly executed non-collusion forms are on the following page:

| CLEVELAND COUNTY BID SUMMARY | | | | | | |
|--|-----------------------------------|--|--------------------------------------|---|--|--------------------|
| List of Individual Bidders | | | | | | |
| | FRONTIER EQUIPMENT | FRONTIER EQUIPMENT -- ALTERNATE BID | DAN HILL & ASSOCIATES, INC. | SOUTHWEST TRAILERS & EQUIP. TRUCK EQUIPMENT | PERFECTION TRUCK PARTS & EQUIPMENT | |
| BID: #COM-1169 | | | | | | |
| Dept: Commissioners | | | | | | |
| DATE OPENED: 10-15-02 | | | | | | |
| | 1 | 2 | 3 | 4 | 5 | |
| List of Individual Items | | | | | | Awarded To: |
| The Purchase and Installation of | | | | | | TABLED 10-15-02 |
| one (1) 1998 or newer, self- | | | | | | |
| contained heavy-duty Hopper Type | | | | | | |
| Spreader for dump bed mounting | | | | | | |
| for the Cleveland County | | | | | | |
| Commissioners. | | | | | | |
| Total Bid Price Each: | \$9,050.00 | \$9,425.00 | \$8,500.00 | \$9,600.00 | \$12,965.00 | |
| | | | | | OPTIONS PLEASE ADD | |
| | | | | | BOLT ON LEG \$1,539.00 | |
| | | | | | FRONT BEARING GREASE | |
| | | | | | EXTENTIONS - \$155.00 | |
| | | | | | SCREEN - \$757.00 | |
| MAKE: | HENDERSON | HENDERSON | SWENSON | WARREN | MONROE | |
| MODEL: | FSH-II 13' / 11' | FSH-II 14/ /12' | EV-200 | AC24VDA | MV180-84-50 | |
| YEAR: | 2002/2003 | 2002/2003 | 1999 | CURRENT | 2002 | |
| Proposed System Complies: | YES | YES | YES | YES | YES | |
| WARRANTY | 12 MONTHS | 12 MONTHS | 120 DAYS FROM DELIVERY | 6 MONTHS FROM DELIVERY | MONROE -1 YR FROM DATE OF INVOICE | |
| CONTACT INFORMATION: | | | | | | |
| NAME: | FRONTIER EQUIPMENT SALES | FRONTIER EQUIPMENT SALES | TERRY HILL | C K KIM VETTERS | ARNOLD TOQUOTHY | |
| ADDRESS: | PO BOX 850114, YUKON, OK 73085 | PO BOX 850114, YUKON, OK 73085 | PO BOX 720660 NORMAN, OK 73070 | 10400 W RENO | 5100 W. RENO, OKC, OK 73127 | |
| TELEPHONE NUMBER: | 405 354-2611 | 405 354-2611 | 405 329-3765 | 405-943-9851 | 405-947-6603 | |
| FAX NUMBER: | 405 354-2992 | 405 354-2992 | 405 329-8588 | 405-943-4013 | 405-948-1859 | |
| NON-COLLUSION AFFIDAVIT: PA-102(1982) | YES | YES | YES | YES | YES | |

Bill Graves moved, seconded by Leroy Krohmer, to accept the bids for County Bid #COM-1169 and award at a later date.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.
Motion carried.

Tammy Howard, Purchasing Agent, opened County Bid #CT-1170 – Imaging and Mailing of approximately 100,000 each, 2002 Tax Statements for the County Treasurer’s Office. The bid accompanied by the properly executed non-collusion form is on the following page:

| CLEVELAND COUNTY BID SUMMARY | | | | |
|--|-----------------|----------------------|--|-------------------------------|
| List of Individual Bidders | | | | |
| | | Myriad Systems, Inc. | | |
| BID: | #CT-1170 | | | |
| DEPT: | Treasurer | | | Awarded To: |
| DATE OPENED: | 10-15-02 | 1 | | Myriad Systems on 10-15-02 |
| List of Individual Items | | | | |
| Imaging and Mailing of approx. 100,000 each, 2002 Tax Statements for the County Treasurer. | | | | |
| | | | | |
| PROPOSAL: | | | | |
| | | | | |
| BID PRICE PER M: | | \$84.00 | | |
| | | | | |
| TOTAL BID PRICE: | | \$8,400.00 | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| NON-COLLISION AFFIDAVIT: | | Yes | | |

Leroy Krohmer moved, seconded by Bill Graves, to awarded County Bid #CT-1170 to Myriad Systems, Inc. (being the only bidder) in the amount of \$84.00 per thousand for a total bid price of \$8,400.00.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened County Bid #DA-1171 – The purchase and Tabbing of Legal Size, end and top tab folders for the District Attorney’s Office. The bid accompanied by the properly executed non-collusion form is on the following page:

| CLEVELAND COUNTY BID SUMMARY | | | | |
|-------------------------------------|---|-------------------------|--|---------------------------|
| List of Individual Bidders | | | | |
| | | Documation, Inc. | | |
| BID: | #DA-1171 | | | |
| DEPT: | District Attorney's Office | | | |
| DATE OPENED: | 10-15-02 | | | |
| | | 1 | | |
| | List of Individual Items | | | Awarded To: |
| | The Purchase and Tabbing of Legal Size, End and Top Tab Folders for the District Attorney's Office. | | | DOCUMATION, INC. 10-15-02 |
| | 2700 Each New Misdemeanor Legal Size, End Tab Folders with Tabbing. | 4,073.22 | | |
| | 517 Each New Felony Legal Size, End Tab Folders with Tabbing. | \$779.95 | | |
| | 1483 Retabbed Felony Legal Size, End Tab Folders. | \$1,196.19 | | |
| | 500 Each New Juvenile Legal Size, Top Tab Folders with Tabbing. | \$689.60 | | |
| | GRAND TOTAL | \$6,738.96 | | |
| | BRAND: | VRE-1 | | |
| | WARRANTY: | N/A | | |
| | WILL DELIVER ENTIRE ORDER BY: | 6/30/2003 | | |
| | CONTACT INFORMATION: | | | |
| | CONTACT PERSON: | SAMANTHA JOHNSON | | |
| | TELEPHONE NUMBER: | 405 936-0700 | | |
| | | EXT. 110 | | |
| | FAX #: | 405 936-0701 | | |
| | | | | |
| | | | | |
| | NON-COLLUSION AFFIDAVIT: | YES | | |
| | PA-102(1982) | | | |

Leroy Krohmer moved, seconded by Bill Graves, to award County Bid #DA-1171 to Documation, Inc. (the only bidders) in the total amount of \$6,738.96. The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes. Motion carried.

Chairman Skinner called for discussion, consideration, and/or action on the Presentation by Dwaine Rhodes from Kaighn and Associates on the plans for the 3rd and 4th floors. Mr. Rhodes presented to each Board member a copy of the schematic design phase proposed addition and renovations for the Cleveland County Office Building and Courthouse. Mr. Rhodes went through it page by page and explained each of the buildings, the connecting link and the different floors. Dwaine Rhodes explained that the west parking lot would be used for the equipment for the construction. He also explained the time frame in which the project would be completed, beginning with the presentation today to the date of substantial

completion July 1, 2005. Mr. Rhodes also went over the cost estimate breakdown and explained to the Board that the cost estimate would be reviewed from time to time and that he would be returning to the Board for approval of an updated cost review and with recommendations on alternates to bid.

George Skinner asked if the time schedule could be moved up.

Mr. Rhodes stated that he thinks they could look at that.

Bill Graves moved, seconded by Leroy Krohmer to approve the Presentation on the Schematic Design Phase proposed addition and renovations.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the Renewal Contract between the Cleveland County Election Board and Southwestern Bell Internet Services for the DSL service. Contract is from October 1, 2002, thru September 30, 2003, in the amount of \$49.95 per month.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Maintenance Agreement between Cleveland County Treasurer and Datatel, Inc. for maintenance and service of hardware and intergrading systems. Contract will be from October 1, 2002, thru September 30, 2003, in the amount of \$8,400.00 per year.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the Resolution Determining Maximum Monthly Highway Expenditures.

| | |
|--------------------|-------------------|
| T1A | \$278,629.09 |
| T1C | 3,846.59 |
| T2A | 1,036,785.71 |
| T2B | 70,800.25 |
| T3 | <u>339,411.16</u> |
| Total Unrestricted | \$ 1,729,472.80 |

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve the September, 2002, monthly reports of the following:

- a. Rod Huffman, Health Department
- b. Denise Heavner, County Assessor
- c. Rhonda Hall, Court Clerk

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 03-2300 – E2 Professional Development Ctr. 200.00
 - 03-2343 – SM2 Carrier Corporation 5,000.00
 - 03-2365 – SA2 Palace Auto Supply, Inc. 700.00
 - 03-2374 – B2B Fadler Company, Inc. 2,500.00
 - 03-2375 – B2B Ben E. Keith 2,500.00
 - 03-2376 – B1C American Extradition, Inc. 5,000.00
 - 03-2377 – B2A J.B. Battle Uniform Company 1,250.00
 - 03-2378 – B2A Palace Auto Supply, Inc. 2,500.00
 - 03-2379 – B2A Ted Shatley dba T & K Printing 1,000.00
 - 03-2380 – B2A Kinko's Copies 500.00
 - 03-2386 – SA2 Tractor Supply 500.00
 - 03-2387 – SA2 O'Reilly Automotive 500.00

- b. Highway Unrestricted Fund
 - 03-2284 – T2A Copelin's Office Center 500.00
 - 03-2337 – T2A Southwest Trailers & Equip. 750.00
 - 03-2355 – T2A Hibdon Tire Centers 500.00
 - 03-2366 – T2A EVCO Service Co. Inc. 2,500.00
 - 03-2370 – T2A Simons Petroleum, Inc. 1,000.00
 - 03-2389 – T2A Dan Hill & Associates, Inc. 750.00
 - 03-2390 – T2A Steve's Wholesale Distributors 500.00
 - 03-2391 – T2A O'Reilly Automotive 1,000.00
 - 03-2392 – T2A Rich Tire Co. Inc. 750.00
 - 03-2393 – T2A C.L. Boyd Co. Inc. 1,500.00
 - 03-2394 – T2A Buck's Propane 150.00

- c. Health
 - 03-2282 – MD2 BMI Systems Corporation 750.00
 - 03-2331 – MD2 Hooper Printing Co. Inc. 750.00

| | | | |
|----|-------------------------------|--------------------------|----------|
| | 03-2332 – MD2 | Diagnostic Mobile X-Ray | 2,500.00 |
| | 03-2383 – MD2 | Labxpress, LLC | 2,000.00 |
| d. | Sheriff Service Fee | | |
| | 03-2381 – CFB2 | Dimensional Concepts | 5,000.00 |
| e. | Sheriff Federal Share Revenue | | |
| | 03-2397 – CFBFS3 | Skaggs Companies, Inc. | 2,500.00 |
| f. | Fair Board Fund | | |
| | 03-2314 – FF2 | Daily & Sunday Oklahoman | 1,500.00 |
| | 03-2315 – FF2 | Norman Transcript | 1,500.00 |

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

| | |
|---------------|--------------|
| 02-7288 – HR2 | 03-223 – T2A |
| | 03-231 – T2A |
| 03-109 – R2 | 03-246 – T2A |
| 03-154 – C2 | 03-334 – T2A |
| 03-232 – B2A | 09-943 – T2A |
| 03-893 – B2A | |
| 03-1106 – MD2 | |

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.
Motion carried.

Bill Graves moved, seconded by Leroy Krohmer, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

| | |
|---------------------------------|--------------|
| <u>FY02/03</u> | |
| a. General Fund | \$ 45,999.55 |
| b. Highway Unrestricted Fund | 55,727.10 |
| c. Health Fund | 136,373.73 |
| d. Sheriff's Revolving Fund | 1,656.04 |
| e. Assessor's Visual Inspection | 822.41 |
| f. Fair Board | 3,356.89 |

FY01/02

| | |
|--------------------------|-------------|
| a. General Fund | \$ 6,327.05 |
| b. Highway Unrestricted | 347.50 |
| c Health | 317.60 |
| d. Sheriff's Service Fee | 545.60 |

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, Leroy Krohmer moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: George Skinner, yes; Leroy Krohmer, yes; Bill Graves, yes.

Motion carried.